

FEES AND CHARGES – MUSEUM 2009/10

	Current Charge	Proposed Charge	VAT rate chargeable	Comments
School visits for sessions led by Learning Officer (same charges apply to adult groups requesting talks on or off-site). Min. charge may be waived for small special needs groups.	£2-50 per head Min £40 per group	No change – raised in April 2008, hiatus in service since		Increased in April 2008, need to re-establish service to schools after break due to staff retirement and recruitment. Some museums offer this service free to schools, the few which charge more have much better facilities.
Admission charges	£1-00 adult, 50p discount, children free Season ticket £3-00, discount £1-50	No change before April 2010 then consider £2-00 adult, £1-00 discount, and joint ticket with HQC		Consider increase from April 2010 in conjunction with Heritage Quest Centre (opening early 2010, same charge will apply to both buildings). Re-printing publicity leaflets and signage would cost around £1,500 so more cost-effective to wait until opening of HQC when Museum Service publicity and signage will need to be redesigned. Most comparable local museums in the region are free, and HQC project is concerned with promoting access and repeat usages of Museum Service; charges can new visitors.
Reproduction charges Fee for providing images of collections for commercial publications. One country / language Two or more countries Regional publication Local publication Still image for regional TV Still image for national TV Film and video, regional TV Film and video, national TV Facility fee for use as 'set'	£84 £105 £42 £10-50 £105 £210 £63 + VAT £126 + VAT £262-50	£88 £110 £44 £11 £110 £220 £66 + VAT £132 + VAT £132 -00		Raise in line with inflation (last revised 2007). Occasional charge, dependent on demand. Most requests are for local, non-commercial projects and research. For some publications, it is more cost-effective to request a free copy of the book for the Museum reference library in lieu of a fee.
Hire of Premises Hire of galleries for out-of-hours functions Corporate evening reception Private function, depending on numbers and duration	£250 £120 - £220	Publicise more to encourage uptake No change in fees		Not much uptake (currently one private booking per year), market more using website and posters in Museum to try and increase numbers of bookings. Museum is necessarily more expensive to hire than venues such as pub function rooms, parish rooms, so market may be limited and increase deter users.

